



## **NULCA Annual General Meeting Friday 28 July 2006**

### **Attendance List**

Matt Keppich-Arnold	Australian Underground Services
Les Cook	Environmental Location Systems
Shirlee Cooke	Environmental Location Systems
Nathan Ellis	Environmental Location Systems
Bang Huynh	Environmental Location Systems
John Croxson	J B Hunter Technology
Steven McConnell	Scantek Pipe & Cable Locating
Glenn Blackmore	Tron Civil Contracting
Gary Humrich	Underground Utility Locating
Alan Hunter	Hunter Ground Research
Brad Hunter	Hunter Ground Research
Scott Hunter	Hunter Ground Research
Paul Fletcher	Fletcher Plumbing & Co
Vicki Fletcher	Fletcher Plumbing & Co
Steve Wood	Gippslocate
Wendy Murray	Radio-Tech Pipe and Cable Location
John Boesen	Rubicof
Chris Gavin	Barry Bros Specialised Services
Anthony Johnstone	Advanced Underground Solutions
Mark Edwards	Underground Locating Services
Robyn Smith	Secretariat
Danielja Cizmejiya	Secretariat



## MINUTES ANNUAL GENERAL MEETING Friday 28 July 2006

The 2006 Annual General Meeting of NULCA was held at the City Park Hotel, 308-310 Kingsway, South Melbourne, on Friday 28 July 2006.

President Shirlee Cook (Environmental Location Systems) officially opened the meeting at 2.30pm and welcomed all in attendance. She expressed appreciation to those Members who had traveled from interstate to attend the meeting.

### 1. **Apologies**

Shirlee Cook advised that the following apologies had been received:

Stephen Fraser	Advanced Ground Locations
Chris Bates	Chris Bates and Associates
Chris Parkes	Pinpoint Locating
Neville Franklin	Cable and Pipe Search
Dave Miller	The Leak Detector
Dennis Compton	Echuca and District Cables
Jack Wierabicki	Underground Asset Locations
Paul Forbes	Locators
Len Haynes	Pipe and Cable Investigations
Brian Wahlstrom	Wahlstrom Consultants
Neil Young	Vacuum Excavation Australia
David Lewis	QLD Pipe and Cable Location Services
Paul Forbes	Locators
Peter Redfern	All State Communications
Jim Archibald	JWA
Don Bryan	Mactec
Jenny Ellis	Environmental Location Systems

Moved Shirley Cook (Environmental Location Systems). Seconded John Croxson (J B Hunter Technology).

That the apologies, be received.

**CARRIED**

**2. Minutes of the AGM held on Friday 29 July 2005**

Moved Glen Blackmore (Tron Civil Contracting). Seconded Anthony Johnstone (Advanced Underground Solutions).

That the Minutes of the AGM held on Friday 29 July 2005, be received as a true and correct record.

**CARRIED**

**Reports for Year 2005/2006**

**i. President's Report**

Shirlee Cook delivered her President's Report, as appended to these Minutes. (Attachment 1)

Moved Shirlee Cook (Environmental Location Systems). Seconded Paul Fletcher (Fletcher Plumbing & Co).

That the President's Report be received.

**CARRIED**

**ii. Treasurer's Report**

Treasurer Wendy Murray (Radio-Tech Pipe and Cable Location) addressed the financial reports as distributed with the agenda, and invited questions from the floor. No questions were raised.

Moved Wendy Murray (Radio-Tech Pipe and Cable Location). Seconded Shirlee Cook (Environmental Location Systems).

That the Treasurer's Report be received.

**CARRIED**

**4. Election of Office Bearers for the Year 2006/2007**

Shirlee Cook advised that Robyn Smith, Secretariat, had been appointed the independent returning officer for the election of office bearers and invited Robyn to address the meeting.

Robyn Smith advised that all committee positions had been declared vacant for the 2006/2007 year and that nominations had been called for in compliance with the Associations Incorporation Act 1984 and the Model Rules for an Association, as adopted by NULCA.

She advised that an equal number of nominations had been received for the positions vacant, and therefore an election was not required. The following Members were duly appointed to the following positions:

President Chris Gavan  
(Barry Bros Specialised Services)

Vice-President John Boeson  
(Rubicof)

Secretary John Croxson  
(J B Hunter Technology)

Robyn Smith advised that there had been two nominations received for the position of Treasurer, Wendy Murray (Radio-Tech) and Shirlee Cook (Environmental Location Systems).

A ballot was conducted and Robyn Smith announced that Shirlee Cook had been successful in nomination to the position of Treasurer:

Treasurer Shirlee Cook  
(Environmental Location Systems)

Furthermore Robyn Smith advised that four nominations had been received for the three available positions of Committee Member: Jim Archibald (JWA Locating Services), Anthony Johnstone (Advanced Underground Solutions), Don Bryan (Mactek) and Gary Humrich (Underground Utility Locating Services).

A ballot was conducted and Robyn Smith announced that the three elected Committee Members were:

Committee Member Anthony Johnstone  
(Advanced Underground Solutions)

Committee Member Jim Archibald  
(JWA Locating Services)

Committee Member Gary Humrich  
(Underground Utility Locating Services)

Members in attendance congratulated the office bearers and committee members.

**5. Appointment/Reappointment of Public Officer**

R Smith asked Shirlee Cook if she would be happy to continue in the role of Public Officer, a non-elected position for the Association. Shirlee Cook advised that she was prepared to continue in the position of Public Officer and will ensure that the appropriate statements are provided to ASIC following the AGM.

**6. Close AGM**

There being no further business, President Shirlee Cook thanked all in attendance and officially closed the meeting at 3.10pm advising that presentations would be made by Brian Smith, National Manager of Dial Before You Dig; and John Croxson from J B Hunter Technology.

- **CLOSE** -

## **Attachment 1          President's Report**

Once again welcome to all Members and guest who have come along to the AGM to support NULCA.

It is wonderful to see Members and partners making the journey from interstate, to combine business with shopping, football and restaurants.

The past year has been a gratifying year and very positive for the Association.

We had a 10% membership increase, that alones confirms the need for the Association.

Drafts of the NULCA Standards as designed by the committee was distributed to Members for comments. Once we had these back we were able to go ahead and publish our first Locating Standards on web page.

These standards have also been accepted by the underwriters of the broker in Canberra, who has assisted many Members in obtaining their professional indemnity insurance. Details are available on web page.

These Standards are also the basis for the development of the Locating Training which is currently being put together by J B Hunter Technology. John Croxson will discuss this in more detail at the end of the meeting.

We have now received the official letter from Yellow Pages announcing the new category of "**Underground Service Locators**". This will be available for the 2008 editions nationally.

NULCA was invited to speak at several utilities forums/meetings, to me this represented an acceptance of what NULCA has been aiming to achieve for Members. The recognition that NULCA locators can assist in minimising the risk to their assets and the general public was duly noted.

Bryan Smith from Dial before You Dig will discuss some areas of concerns to both parties at the end of the meeting.

At one of the meeting I attended, one of the points raised was the criteria for membership and what qualifications NULCA Members will hold that make them stand out from the cowboys. This raised a few questions from members and it is something that will be discussed with members in more details in the coming year.

The coming year will see even more growth for the Association with the introduction of NULCA Locating Training being implemented by March 2007.

Thank you to all the committee members for their input and assistance over the past year.

Very special thanks to Robyn and her team at Orb Management. It has been a rewarding year working with Robyn, compiling the newsletters, following up on memberships, confirming meetings etc, all of this would not have been possible on my own. Not to mention the brainstorming, despairing, and then getting on to of it again ready for the next hurdle. I am sorry that Robyn, secretariat, is not able to assist with NULCA in the coming year and we wish them all the best. Can you please join me in thanking them?

I decided not to stand for re-nomination for President. This decision was not made lightly, but other commitments do not allow me the time needed to assist NULCA with the next phase of its development.

I do however want to be part of NULCA and assist in a less demanding role as treasurer.

Thank you to all Members, your input through out the year is very valuable; the feedback we receive assists the committee with its decisions.

The Association was an idea formed in 2003, without your support both financially and morally we would not be where we are today.

Thank you.

Shirlee Cook  
President 2006